



Job description for Peace Building Manager (ROD.MOS.035.022025)

Position Title	Peace Building Program Manager
Location/ Department	Mosul/Nineveh
Contract Duration	10 Months
Reports to	Executive Director
Direct Supervisor of	Peace Building Officer
Application Email	recruitment@rezanorganization.com
Background:	Rezan is a national Iraqi Non-profit organization established in Iraq with the aim of supporting conflict affected communities and Contributing for a safe, dignified, sustainable livelihoods and environment friendly for vulnerable communities and advocating for climate action
Overall Responsibility	The Peacebuilding Manager leads the planning, execution, and oversight of peacebuilding initiatives, ensuring alignment with Rezan Organization’s strategic goals. They provide strategic leadership, manage partnerships, oversee capacity-building programs, and ensure high-quality project implementation. The role includes monitoring and evaluation, financial oversight, and compliance with donor requirements. Additionally, they mentor the team, represent the organization in key forums, and translate project goals into actionable steps for impact and sustainability.
Main Duties and Responsibilities	<ul style="list-style-type: none"> ➤ Lead the overall planning, organization, and execution of peacebuilding initiatives, ensuring seamless day-to-day operations and alignment with Rezan Organization’s strategic goals. ➤ Develop comprehensive work plans, monitor implementation progress, and address operational challenges while supervising the project team to ensure activities are delivered on time and within budget. ➤ Provide strategic leadership and program development, overseeing the design, implementation, and evaluation of peacebuilding initiatives to ensure alignment with donor priorities and organizational objectives. ➤ Establish and maintain strong partnerships with local government officials, community leaders, civil society organizations, and other stakeholders to facilitate project success and long-term impact. ➤ Lead capacity-building and training oversight, developing and overseeing training programs focused on conflict analysis, early warning systems, and violence prevention strategies. ➤ Oversee project management and supervision, ensuring high-quality delivery,

	<p>adherence to objectives, and effective coordination with internal and external partners.</p> <ul style="list-style-type: none"> ➤ Develop and implement monitoring, evaluation, and reporting mechanisms to track project progress, assess impact, and ensure compliance with reporting requirements. Address challenges proactively and ensure timely communication with the Executive Director. ➤ Manage financial oversight and compliance, including budget planning, financial forecasting, procurement processes, and expenditure tracking to ensure adherence to organizational and donor financial policies. ➤ Serve as Rezan Organization’s key representative in interagency coordination meetings, sectoral working groups, and high-level discussions on conflict resolution and peacebuilding. ➤ Provide mentorship and guidance to the peacebuilding team, fostering collaboration, knowledge-sharing, and professional development opportunities. ➤ Translate the project’s vision into actionable steps, ensuring high-quality execution and accountability. ➤ Perform any additional duties as assigned by the Executive Director to advance the organization's mission and objectives.
<p>Requirements</p>	<p>QUALIFICATIONS</p> <ul style="list-style-type: none"> ➤ Minimum university degree in peace and conflict studies, international relations, social work, community development, or a related field. A master’s degree is preferred. ➤ A minimum of seven years of progressive experience in peacebuilding, conflict resolution, governance, or a related field, with at least three years in a managerial or leadership role. ➤ In-depth knowledge of human rights, conflict dynamics, mediation, governance, and peacebuilding principles. ➤ Proven ability to design, manage, and implement successful community-based peacebuilding and conflict resolution projects. ➤ Strong understanding of project management, monitoring, and evaluation techniques, including conflict-sensitive approaches. ➤ Demonstrated analytical and problem-solving skills, with the ability to develop strategies for conflict prevention, mitigation, and resolution. ➤ Expertise in community mobilization, stakeholder engagement, and partnership development. ➤ Highly organized, efficient, and able to manage multiple priorities while meeting strict deadlines. ➤ Strong proficiency in MS Office (Word, Excel, PowerPoint), as well as email and internet programs. ➤ Must have excellent oral and written communication skills in English and Arabic. ➤ A positive, adaptable, and diplomatic personality with a strong commitment to teamwork, inclusivity, and ethical leadership.

EXPERIENCE AND SKILLS

- Strong writing and reporting skills, with the ability to develop proposals, reports, and policy recommendations.
- Recognized as a person of integrity and trust within the community, capable of building credibility and fostering collaboration.
- Excellent interpersonal skills with the ability to work effectively with diverse stakeholders, including government officials, donors, civil society organizations, and local communities.
- Advanced diplomacy, tact, and negotiation skills, particularly in conflict-prone or sensitive environments.
- Ability to work under pressure, manage stress effectively, and adapt to dynamic and challenging contexts.
- Experience in facilitating training sessions, workshops, and capacity-building initiatives related to peacebuilding and social cohesion.
- Strong leadership and team management skills, with the ability to mentor and guide staff towards achieving program objectives.
- A results-driven, proactive approach to problem-solving and decision-making in complex peacebuilding contexts.

OTHER REQUIREMENTS:

Rezan Organization upholds high standards in all aspects of Safeguarding and condemns all forms of abuse and exploitation, takes a zero-tolerance approach to all abuse and exploitation against children or vulnerable individuals and seeks to ensure that no-one is exposed to the risk of maltreatment by its representatives. In accordance with organisational policy:

- In view of the nature of this role potentially requiring involvement with vulnerable individuals (including situations where there are potential imbalances of power), you will be required to provide both a self-assessment and formal certificate of previous good conduct.
- Professional references will be requested and taken up for the successful candidate.
- All Rezan Organization's staff are required to sign our Code of Conduct and Child Safeguarding Commitment.

Rezan Organization upholds high standards in Counter Terrorism (COTER) and sanctions regulation compliance. Rezan Organization will conduct a thorough pre-employment background check of successful candidates, including checking through the SDN sanctions lists.



How to Apply

To apply please send your CV to the below email address recruitment@rezanorganization.com with the subject line "Peace Building Manager (ROD.MOS.035.022025)."